



SITE VISIT REPORT

Name of the Company:	MADHUR KNIT CRAFTS LTD.
Reason for site visit inspection: Application by company for listing under Direct Listing/ SME/ SME ITP)	VISIT ON INSPECTION
Registered office address of the company:	VILLAGE SEERAN, SATOWAL ROAD, NEAR RAHOLA ROAD (LBN).
Corporate office address (if any)	—
Address & Telephone no of Factory (if any)	— 91-98780-09690
Type of Business:	Manufacturing of fabrics & Textiles.
Details of the Key Management Personnel(KMP):	PIYUSH GUPTA & CHIRAG GUPTA.
Name of the company secretary and/ or Compliance officer:	NIHITA KATYAL
Basic Information:	

Sr. No.	Site Visit Details	Remarks
1.	Place, Day & Date of site visit i.e., registered office, corporate office, factory etc.	8/10/25 Wednesday.
2.	Duration of visit (h):	10 hrs.
3.	Company has painted or affixed its name, and the address of its registered office, outside of office. (Yes/ No-Take photo as proof)	YES.
4.	Name of the KMP available on the day of site visit.	YES
5.	Name of the Company Secretary and/or Compliance officer available on the day of site visit.	YES.
6.	Ownership of office and factory buildings, if on lease then lease agreement and Tenure of lease.	YES.
7.	Ownership/Lease is not in the name of the company. (Seek reason for the same in writing)	N.A.
8.	Latest electricity bills of the company. (Seek duly certified photo copy of the same)	YES.
9.	Area allocated/ occupied by the company.	N.A.
10.	Number of companies i.e. subsidiaries, associate companies or any other companies operating out of same premises/ area.	N.A.
11.	Insurance papers (For office premises, factory, are insured. (if yes please seek certified copy of the same.)	YES.

Findings and observations:

Sr. No.	List	Remarks
1.	Plant and Machinery Yes/ No (where No, please seek explanation)	YES.



2.	No of Employees	<table border="1"> <thead> <tr> <th colspan="4">Men</th> </tr> <tr> <th></th> <th>On Payroll</th> <th>On Contract</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>a. Skilled</td> <td>102</td> <td>N.A</td> <td>102</td> </tr> <tr> <td>b. Unskilled</td> <td>42</td> <td>N.A</td> <td>42</td> </tr> <tr> <th colspan="4">Women</th> </tr> <tr> <th></th> <th>On Payroll</th> <th>On Contract</th> <th>Total</th> </tr> <tr> <td>a. Skilled</td> <td>8</td> <td>N.A</td> <td>8</td> </tr> <tr> <td>b. Unskilled</td> <td>11</td> <td>N.A</td> <td>11</td> </tr> </tbody> </table>	Men					On Payroll	On Contract	Total	a. Skilled	102	N.A	102	b. Unskilled	42	N.A	42	Women					On Payroll	On Contract	Total	a. Skilled	8	N.A	8	b. Unskilled	11	N.A	11
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3.	No of women workforce at management/ executive/ Higher level/ Middle Level/ Lower Level																																	
4.	How company facilitate unskilled women employees for their children education & Financial Literacy	we do it under CSR.																																
5.	Any other measure taken by company for women empowerment in terms of skill enhancement, Training, etc.	Machine running Training.																																
6.	Employees Attendance register (If available take certified copy of the same. If no please seek the explanation)	Yes.																																
7.	PF Register Yes/ No (If no then comment whether not required to maintain or whether not maintaining)	Yes.																																
8.	Sales/ Purchase Registers & Sales Tax Register (If any) (Please comment whether available for inspection or not Please seek certified photocopies of few latest bills.	Yes.																																
9.	Bank Statements (Please check for sales/ Purchase bill and corresponding receipt and payment for the same in Bank Statement. Also check whether salary payment made to staffs).	Yes.																																
10.	Excise receipts (Please seek certified photo copy of the latest payments.)	N.A.																																
11.	Pollution Board Approval Certificate (Yes/ No/ Not Applicable)	Yes.																																
12.	Factory License (Expiry date of the license. Please mentioned about same specifically, if it is expired and applied for renewal.)	Yes.																																
13.	Vehicles registration Yes/No (If yes provide details including registration no.)	Yes.																																
14.	Stock of Raw materials Yes/No (If yes mention value and quantity as per informed by the officials of the company at site)	Yes.																																
15.	Stock of Finished Goods (If yes mention value and quantity as per informed by the officials of the company at site)	Yes.																																
16.	Approax. Number of computers/ swervers, printers, Office Furniture etc. Yes/No (If yes please provide details)	20 Approx.																																



Any Other Observation: NZL

Overall Observations/ Conclusion

For SKI Capital Services Ltd
Oliver Washel
Authorised Signatory

Date: 05/10/25

(Name and Signature of Site Visit Officer)

Details of Site Visit Officer

Name of the Site Visit Officer	<i>Oliver Washel</i>
Designation	<i>Authorised Signatory</i>
Contact Number	
Office Address	<i>SKI</i>